

Funds for Empowerment of Women, Youth, and Persons with Disability



Ecdg

**CENTRE FOR ENHANCING DEMOCRACY
& GOOD GOVERNANCE**

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Design, Layout & Printing by:

Myner Logistics Ltd.
P.O. Box 9110 - 00200 Nairobi
Tel: 020 - 2211890/1

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ABOUT CEDGG

The Centre for Enhancing Democracy and Good Governance (CEDGG) is a grass root civil society organisation that works to empower vulnerable and marginalized citizens to claim their rights in local development and governance processes. CEDGG has been in operation since the year 2001 and legally exists as a Non Governmental Organisation. Our head office is in Nakuru Town – Nakuru County, in the Republic of Kenya. Our programme work covers mainly the mid rift valley region i.e. Nakuru, Baringo, Elgeyo Marakwet, West Pokot, Laikipia and Kericho Counties.

The core problem that CEDGG is seeking to address in the society is the *low capacity of the marginalised and vulnerable groups to engage with and participate in the decision making processes* around the constitutional reform agenda and the development process in general. As per current strategic plan (2013-2017), CEDGG will focus its financial and technical resources in four thematic areas namely: Governance and Devolution ;Human Rights and Access to Justice ;Partnership, Networking and Knowledge Management and lastly Organizational Development whose focus is to build the internal capacity of the organization to adopt and apply Result Based Management in her work.

CEDGG is a founder member of the Constitution and Reform Education Consortium (CRECO); a network of Civil Society Organizations aimed at just governance, constitutionalism and respect for just laws. The organisation is also a member of the Social Audit Learning Group and presently play host to both the Baringo and Nakuru County Civil Society Forums- a network of Civil Society Organizations operating in the two counties for coordinated and effective CSO engagement in county governance.

ACKNOWLEDGEMENTS

We are grateful for the dedication, work, energy, enthusiasm and time expended by various institutions and individuals in making this booklet a reality. We wish to acknowledge the contributions of the following towards the preparation of this booklet:

Firstly, we extend our gratitude to representatives of women Enterprise Fund: Violet Nyairo and Martha Wahu for Nakuru Town East and Nakuru Town West Constituencies respectively; Mr. Dickson Kosgei; The constituency Youth Officer for Nakuru town West and M/S. Mary Kirugumi, The District Social services Officer.

Secondly, our heartfelt gratitude goes to Trocaire for the financial and technical support towards the publication.

Our sincere gratitude also goes to CEDGG secretariat team for tirelessly and professionally leading the processes that culminated into this publication. Special thanks to Wilkister Akinyi, John Kamande, Julius Mbui and Mwangi Muraya Wanyambugi.

Finally we thank all those who in one way or another have contributed towards making this publication possible.

Cornelius Oduor

CEO

FOREWORD

Kenya's governance, tradition and cultural systems have historically marginalised Women, Youth and Persons with Disability. The marginalization has been manifested through limited employment opportunities, limited access and control of factors of production, non-representation in decision making among others. For example, access to and control of Land, a key factor of production, has for so long remained a preserve of men. As a result, the wellbeing and empowerment of Persons with Disabilities, women and youth has been treated as merely welfare and charity issue, rather than a deep human rights issue. The result of this is high dependency and poverty rates. The situation has been worse for PWDs who have in the past been considered to contribute less in the development arena. Consequently, the participation of PWDs, women, youth and in governance and political process has been very low.

The promulgation of the Constitution of Kenya 2010 was a big win for Persons with Disabilities, Women and Youth. The constitution of Kenya emphasizes the normative obligation of Kenya's government to respect, protect, promote and fulfill the rights of citizens. Articles 54, 55 and 66 clearly outline the rights of marginalized and vulnerable groups including women, youth and persons with disability such as the right to gainful employment, the right to participate in governance and development processes among others. The Government is expected to create an enabling environment including initiating affirmative action programs for the realization of these rights. Article 27 outlaws discrimination of any nature while Article 100 encourages representation of persons with disability.

The Kenya National Youth Policy 2002, the Kenya-Persons with Disability Act 2003 and others policies underpin these commitments. Additionally, the laws have set up various institutional and policy frameworks geared towards fulfilling the said rights and empower the vulnerable and marginalized groups.

Revolving funds for economic empowerment of People with Disabilities, Women and Youth are among the initiatives aimed at providing Women, Youth and PWDs affordable seed capital to venture into business or for basic sustenance. These funds include:

- 1. Youth Enterprise Development Fund**
- 2. Women Enterprise Fund**
- 3. Uwezo Fund**
- 4. Older Persons Cash Transfer Program**
- 5. Persons with Severe Disability Cash Transfer (PWSD-CT) programme**

In addition, in 2013 there was a Presidential directive that all the procurement rules be amended to allow 30 per cent of contracts to be given to the youth, women and persons with disability. This initiative is known as Access to Government Procurement Opportunities (AGPO). The Public Procurement Directorate under the Ministry of Finance is in charge of the initiative

However, to date, Women, Youth and PWDs are yet to fully take up the above mentioned opportunities. A close look at the county procurement process reveals that less than 20 percent of these groups have taken up or are benefiting from these opportunities. This is attributed to a number of factors including but not limited to:

- (1) Low awareness among the youth, women and PWDs of the funds and opportunities with regard to their objectives, rules and procedures
- (2) Negative group dynamics
- (3) Low capacity to identify opportunities and or ideas for entrepreneurship.

This booklet is meant to provide a one stop shop for the Key revolving fund schemes for the empowerment of PWDS, Women and Youth. It is a quick reference material for PWDS, Women and Youth to enable them understand the operations of the schemes. It is hoped that the booklet shall contribute to increased levels of awareness and interest among PWDS, Youth and Women; to apply for and utilize the funds for their own empowerment. Ultimately, it is hoped that this simple publication shall contribute to reduction of household poverty.

Masese, Kemunche
Programs Manager
July 2016

1.0. YOUTH ENTERPRISE DEVELOPMENT FUND

The Youth Enterprise Development Fund was established in the year 2006 with the sole purpose of reducing unemployment among the youth who account for over 61% of the unemployed in the country. The target of the fund is young people within the age bracket of 18 to 35 years who number 13 million. The Fund was gazetted on 8th December 2006 and then transformed into a State Corporation on 11th May 2007.

1.1. OBJECTIVES OF YEDF

The Fund was established in order to:

- Provide loans for on-lending to youth enterprises
- Attract and facilitate investment in micro, small and medium enterprises oriented commercial infrastructure that will be beneficial to youth enterprises
- Support youth oriented micro, small and medium enterprises to develop linkages with large enterprises
- Facilitate marketing of products and services of youth enterprises both in the domestic and the international markets
- Provide business development services to youth enterprises
- Facilitate employment of youth in the international labour market

1.1.2. BACKGROUND OF YEDF

Unemployment is one of the most daunting economic challenges facing Kenya. The Youth account for 61% of the unemployed in Kenya. Many of the unemployed Youth have no job training other than formal schooling. Hence, unemployment is not just a lack of jobs, but also a lack of job skills due to inadequacy of the training infrastructure as well as the means to acquire skills, due to poverty.

It is in recognition of the above facts that the government conceived the idea of institutional financing as a way of addressing youth unemployment. The concept is based on the premise that micro, small, and medium enterprise development initiatives are likely to have the biggest impact on job creation. The twin strategic pillars of this initiative are enterprise development and externally focused employment creation through Youth Employment Scheme Abroad (YESA).

1.2. PRODUCTS

1.2.1. GROUP LOANS

1.2.1.1. RAUSHA

This loan targets start up group businesses only. i.e. groups that have just recently been established.

Loan Amount: Maximum Ksh. 50,000

Management/Administration Fee: 5%

Repayment Period: 12 Months

Grace Period: 3 Months

Requirements

- Fill an application form which is available at any Youth Fund Office or online
- Valid Registration Certificate and certified membership list
- Copies of identity cards of group members
- Group minutes authorising the loan application

The Loan amount will be recommended based on the business proposal as seen in the application form and appraisal of group's ability to manage the funds.

1.2.1.2. INUA

This loan is for business expansion only.

Loan Amount

1st Loan: Maximum of Ksh 100,000 payable in 12 months

2nd Loan: Maximum of Ksh. 200, 000 payable in 18 months

3rd Loan: Maximum of Ksh. 400,000 payable in 24 months

5th Loan: Maximum of Ksh. 500,000 payable in 36 months

Requirements

Group must have borrowed RAUSHA loan. If not, then the group must:

- Have existing and well running business enterprise run by the group
- Have a good credit history with Youth Fund or other lending institutions/organisations
- Fill a loan application form which is available at any Youth Fund office
- Valid registration Certificate and certified membership list
- Copies of identity cards of group members
- Group minutes authorising the loan application
- A copy of a current business licence of proof of existence as may be agreed
- A copy of three months bank statement
- Recent Business record

Security

- Chattels (pledge of personal and business assets)
- Stocks
- Charge over or simple deposit of ownership documents of assets directly financed by YEDF e.g. logbooks

However, this will depend on a type of business activity that the group engages in.

1.2.1.3. SPECIAL

The loan targets special business projects across various economic sectors.

These include;

- Agricultural production –horticulture
- Livestock trading or fattening
- Other seasonal/periodical businesses where the clients cannot be able to repay their loans on a monthly basis

Amounts

Start-up loan will be Ksh. 50,000 Maximum.

Expansion /Continuing businesses loans for new and continuing groups will be as follows;

1st Loan: Maximum of Ksh. 100,000 payable in 12 months

2nd Loan: Maximum of Ksh. 200,000 payable in 18 months

3rd Loan: Maximum of Ksh. 400,000 payable in 24 months

Management fee: 5%

Requirements

- Fill an application form which is available in any youth fund office
- Valid registration certificate
- Copies of identity cards of group members
- Group project will be revised by an authorised officer
- Group minutes authorising the loan application
- Copy of supply contracts (where applicable)

Special Feature

- Longer Grace periods and periodical (quarterly, half year or bullet) repayments will be applied depending on project evaluation
- Horticultural project loans are payable within four months (quarterly)
- Appraisal of these loans will be based on the nature of the business needs of borrowers

1.2.2. INDIVIDUAL LOANS

1.2.2.1. SMART LOAN

SMART provides loans to individuals who are members of groups which have repaid their group loans. It empowers individuals within groups to start or expand their personal businesses as per the graduated scale below.

1st Loan: Ksh. 25,000

2nd Loan: Ksh. 50,000

3rd Loan: Ksh. 100,000

Management fee: 8 %

Requirements

- Fill an application form which is available at any Youth Fund Office
- Group registration Certificate
- Group minutes authorising and nominating the individual to apply for loan
- Copies of identity cards of applicant and guarantors (group members)
- Group must have repaid **RAUSHA** or **INUA** loans. The applicant must be running or planning to start an individual enterprise.
- The group must have demonstrated discipline and organisation
- Group members must not exceed 16.

Other requirements

- 25% of the membership will be allowed for any round of financing
- A group will nominate beneficiaries at every level and record in group minutes
- The group will sign an undertaking to guarantee the loans advanced to its members

1.2.2.2. SWIFT LOAN

SWIFT will allow individual members of new youth groups which may not have received **RAUSHA**, **INUA** or **SPECIAL**

Amounts

1st Loan: Ksh. 25,000

2nd Loan: Ksh. 50,000

3rd Loan: Ksh. 100,000

Management Fee: 8%

Requirements

- Fill an application form which is available from any Youth Fund Office
- Group registration certificate
- Group minutes authorising and nominating the individual to apply for loan
- Copies of identity cards of applicant and guarantors (group members)
- 70% of members must have individual businesses while the remaining 30% must have plans to start

In addition the individual applicant must provide;

- i. A copy of a current business license or prove of existence of the business
- ii. A certified copy of bank statement (3 months)
- iii. A copy of current business records

1.2.3. BUSINESS EXPANSION LOAN (VUKA LOAN)

VUKA targets those with existing formal businesses and are looking for credit to expand.

Loan Amount: Ksh. 100,000 -2 Million

Interest on Loan:

- VUKA loan attracts an interest of 8% flat per annum
- A loan application fee of 1% of the loan amount will be charged upon approval of the loan. This will be netted off the loan amount at disbursement

Security

Above Kes. 100,000/= will be secured by tangible assets.

Ksh. 100,000/= security may include chattels and business assets.

Repayment Period

Up to Kes 300,000/=: Maximum of 3 years

Upto Kes 1,000,000/=: Maximum of 5 years

Above Kes. 1,000,000/=: Maximum of 6 years

Requirements

- Applicants must be between 18 to 34 years old
- In case of partnerships, 70% of the partners should be 18-34 years
- In case of limited companies 70% of the directors should be 18-34 years
- Fill an application form which is available at any Youth Fund office
- Attach identification documents of the applicant(s) i.e. for individuals: ID copy / Passport, 2 recent passport size photos and pincertificate; for limited Companies: Certificate of incorporation, Memorandum and Articles of Association, Company pin Certificate and 2 passport size photos for all directors. For partnerships: Partnership Deed, 2 passport size photo for each partner and Business Pin Certificate.
- Resolution to borrower by the board (for companies) /Partners (for partnerships)
- Current (Recent) six months bank statement
- Business Registration/Licences/Permit
- Borrower will provide security for the loan
- Copy of the Title/Relevant proposed security document
- The borrower will bear all costs such as insurance, valuation, stamp duty registration of charge/chattel and legal fees.

1.2.4.. BID BONDS, LPO FINANCING

This targets those participating in government tenders. It is available to individuals, registered groups, partnerships and companies owned and run by the youth.

(I) BID BOND

The features of the bid bond

- 1) Maximum amount available for bid bond is Ksh. 2 Million
- 2) A commission fee of Ksh. 1,000 will be charged
- 3) No security is required

What you need to qualify for the bid bond

- Be registered with the relevant government body.
- For business entities membership composition must be at least 70% youth (18-34 years).
- Submit completed application form.
- Letter of request from the applicant
- Tender advert
- Guarantee format (if any)

The documents you are required to submit

- Application form
- Tender documents
- Guarantee form (if any)
- Id copy of the applicant/ Directors in case of a limited company
- Certificate of incorporation or business registration certificate
- Articles and Memorandum in case of limited companies
- Valid compliance certificate
- Certified 3 months bank statements
- AGPO certificate

(ii) LPO/LSO FINANCING (Local Purchase Order/ Local Sales Order)

The features of the LPO financing loan

- The maximum amount that one can get in one loan is Ksh 20 million
- YEDF will finance a maximum of 70% of the LPO amount
- Only LPOs/LSOs from government Ministries and agencies will be financed

What you need to qualify for the LPO/LSO loan

- Be registered with the relevant government body.
- For companies, groups and partnerships membership composition must be at least 70% youth (18-34 years).
- Have valid LPO/LSOs
- Have an undertaking by the procuring entity to pay the LPO proceeds in favour of Youth Enterprise Development Fund
- Have account details
- Submit completed loan application forms.

The documents you are required to submit

- Copy of LPO/LSO being financed
- Two most recent pass port size photographs affixed at the right corner of application
- Copy of security document
- Resolution to borrow in case of a Limited Company capturing amount, purpose, Payment period and security ordered (must be sealed)
- Customer account details form
- Copy of business registration certificate/certificate of incorporation

- Articles and Memorandum of Association
- Copies of id and pin for all borrowers
- Pin certificate for the Company in case of a Limited Company
- Tax Compliance certificate
- Relevant business licenses
- Business records and copy of LPOs previously serviced
- Certified 6 months bank statement
- Certified loan statement if any
- Audited report accounts for the last 2 years in case of the Limited Company

Mode of Loan Disbursement

In the case where the LPO is for consumables the loan shall be availed to the customer's account via EFT/RTGS/CHEQUE. Where the LPO is for the capital goods, YEDF shall pay directly to the supplier.

Repayment period:

The loan shall be paid within 90 days.

Security

- For amounts of Ksh. 1 million and below a letter of undertaking from the procuring entity will serve as security
- For amounts above Ksh. 1 million the following will form part of security
- Letter of undertaking
- Guarantees
- Landed property
- Motor Vehicle

Other conditions:

The asset being offered as security must be valued and customer will incur the valuation expenses. In case the borrower wishes to use land as security he/she will pay the legal charges and any other cost.

Interest rate: 1.5 % per month on the amount

Processing Fee: 2% of the principal amount (inclusive of the insurance)

1.2.5.. BUSINESS DEVELOPMENT SERVICES

1.2.5.1. Entrepreneurship Training

This service aims to provide youth with adequate business skills in identifying and tapping into business opportunities, while embracing modern business management techniques

1.2.5.2. Commercial Infrastructure

The YEDF aims to provide decent trading premises/work sites to young entrepreneurs at affordable rates. The fund has engaged several county governments and other private sectors players to partner in establishing commercial infrastructure appropriate for youth enterprise needs, such as candy shops, market stalls and shoe shine units. These partners are also being lobbied to mainstream youth entrepreneurs in their existing market infrastructure.

1.2.5.3. Market and Linkages

YEDF endeavours to support youth owned enterprises to market their products locally and abroad and to form linkages with large enterprises. YEDF has been organising youth trade fairs at county and national levels. Youth who exhibit unique products at the national level are sponsored to exhibit outside the country thus linking them to the export market.

1.2.5.4. Jobs Abroad

The YEDF facilitates young people whose services are not engaged locally to secure employment in the foreign labour market. The fund works with partners to provide the following range of services

- Sourcing for jobs
- Pre-Interview training
- Pre-departure training
- Financial training
- Migration loans

1.2.6. YOUTH ENTERPRISE DEVELOPMENT FUND SUCCESS STORY

1.2.6.1. Compassion Youth Group/Compassion Holdings

Compassion Youth Group consists of 18 members and is located at Teachers estate in Menengai Ward, Nakuru Town East Sub-county. The group started the journey with the Youth Enterprise Fund in the year 2013 with a dream of implementing an idea of making cement products. They successfully applied and received their first allocation of fifty thousand shillings (Ksh. 50,000) under the Rausha Loan Product. After repaying their first loan, the group disbanded due to internal factors leaving only two members of the group who were the vision bearers. Having tested the potential in their partnership with the Youth Enterprise Fund, the two remaining members revived the group and applied for the Inua loan Product and embarked in journey of fulfilling their vision. They later formed the Compassion Holdings Company and today their story is not only a case of successful partnerships with Youth Enterprise Development Fund but also an inspiring one.



Kaka James Mwangi, an entrepreneur and partner at Compassion Holdings displays his first product; the ventilation block which he says attributes its success to the Youth enterprise Fund through the Inua partnership loan.

In 2013, the company received their first major boost from the Nakuru Town East Constituency Development Fund when it was awarded contract for the improvement of infrastructure at Maria Veronica Primary School. Due to the cost-effectiveness of her products, Compassion Holdings has attracted a huge market sale.

Indeed, Compassion Holdings Company has made exemplary progress in developing its initial idea with a very tremendous expansion in terms of its capacity as regards human resource and product diversity. The company's products have fed the fast growing construction industry in Nakuru Municipality and the members are proud to attest that they have supplied iconic building projects in Nakuru Town with their product e.g. Mount Kenya University Nakuru Town Building.

Compassion Holdings has not only provided alternative products in the construction industry, but have also contributed to address the unemployment crisis by creating employment opportunities for the youth at the company. The company has employed eight young people who serve as plant operators, drivers, machine-maintenance operators and sales people.



A plant operator at Compassion Holdings steers the production process at the manufacturing plant. The Company has employed eight youths.

The Cement Products have turned out to be a brilliant idea. Not only do they create an affordable range of products for construction but they also create an environment-friendly alternative by utilising quarry waste to come up with its products. This inspiring idea could not have been realised without the empowerment of its dream bearers by the Youth Enterprise Fund which has walked with them throughout their journey of success.



The Paving slab; commonly known as “Cabro” used for paving high traffic areas which are derived from quarry waste. They can hold a high density compression of up to 20 tonnes.



Tlow blocks which are the hallmark products for Compassion Holdings. They come in different colours; have a sound proof attribute and their hollow adaptation make it easy for installation of wiring piping and plumbing extensions during construction



Maria Veronica Primary School in Nakuru East Sub-County, Nakuru County, where Compassion Holdings was contracted to be the major supplier for Hollow blocks during the Construction of the Dining Hall, Classrooms and other infrastructural facilities courtesy of The Nakuru East Constituency Development Fund in 2013

2.0. UWEZO FUND

2.1. BACKGROUND

“The Uwezo Fund is a flagship programme for vision 2030 aimed at enabling women, youth and persons with disability access finances to promote businesses and enterprises at the constituency level..The Fund was launched by His Excellency the President of the Republic of Kenya on 8th September 2013 and enacted through Legal Notice No. 21 of the Public Finance Management Act, 2014, and published on 21st February, 2014.

The Fund seeks to expand access to finances and promote women, youth and persons living with disability led enterprises at the constituency level. It also provides mentorship opportunities to enable the beneficiaries take advantage of the 30% government procurement preference through its Capacity Building Programme. Uwezo Fund, therefore, is an avenue for incubating enterprises, catalyzing innovation, promoting industry, creating employment, and growing the economy”

2.1.2.OBJECTIVES OF UWEZO FUND

The objectives for which the Fund was established are: -

- To expand access to finances in promotion of youth and women businesses and enterprises at the constituency level for economic growth towards the realization of the goals of Vision 2030;
- To generate gainful self- employment for the youth and women; and
- To model an alternative framework in funding community driven development.

2.1.3. GUIDING PRINCIPLES OF THE FUND

The guiding principles of Uwezo Fund are:

- I. Representation:** to ensure the inclusion of all eligible Kenyans including women, youth and persons with disabilities. Elected parliamentary representatives and respective government officials must be involved in the fund management and administration to ensure transparency and equity.
- II. Accountability:** to ensure government is held responsible to the citizenry for its decisions and actions.
- III. Accessibility:** guaranteeing accessibility at the lowest level of engagement and for the largest category of recipients using a simple, structured and least cost approach.
- IV. Economy:** use of the best but least cost mechanism to achieve the desired objectives.

2.1.4. Eligibility Criteria

A. For a group

- i. The group should be registered with the department of social services, cooperatives or the Registrar of Societies
- ii. It should have members aged between 18 and 35 years whereas the women's groups shall be made up of women aged above 18years
- iii. It should be based and operational at the constituency it seeks to make an application for consideration
- iv. It should operate a table-banking structure or any other group fund structure where members make monthly contributions according to the groups internal guidelines (evidence of monthly contributions shall be a requirement)
- v. Hold a bank account in the name of the group.

B. For an institution

- i. It should be a registered entity
- ii. Should have listed youth and women groups within it

Commitment to the applicants

- An application for the funds shall be accompanied by a signed guarantee form executed by each member of the women or youth group individually committing to repay the loan requested by the group
- On behalf of the government, the committee shall enter into an agreement with the identified beneficiary groups on the terms of the loan repayment prior to the release of funds through signing a prescribed form.

2.1.5. How to apply

Step 1: Ensure that you meet the eligibility criteria above

Step 2: Fill in the application form (available from the constituency Uwezo Fund Management Committee office, CDF Offices or download form from www.uwezofund.go.ke)

Step 3: Submit the application form together with relevant documents to the Constituency Uwezo Fund Management Committee office

Step 4: Await notifications from the committee

Eligible Amount

I. For Administration of the fund

The access to the fund by eligible groups is on a first come first served basis, subject to assessment and approval on the loan, provided that the committee ensures equitable distribution of funds in the wards.

Eligible qualifying amounts shall be a minimum of fifty thousand (Ksh. 50,000) and a maximum of five hundred thousand (Ksh.500,000) shillings at any one time.

II. In determining the total amount a group is eligible to receive, the following criteria shall be applied

- The length of time the group has been in existence
- The total amount contributed by the group
- The current status of contribution; and
- The proposed business plan for the loan applied

2.1.6. Loan Repayment

- Successful applicants shall be allowed a six months grace period before commencement of repayment of the loan element but all loans shall be payable within two years from the expiry of the grace period
- Loan recipients' shall be deposited either by cash or cheque their monthly repayments for loan proceeds into the Uwezo Fund Repayment Account and submit a copy of the deposit slip to the Committee who shall issue and acknowledge receipt to the recipient group
- Upon verifiable proof of loan repayment of all loan proceeds the committee shall issue a discharge certificate to the recipient group with respect to the loan repayment.

2.2. UWEZO FUND SUCCESS STORY

2.2.1. Nakuru Milk Traders

The Nakuru Milk Traders Youth Group is located in Morogi Home Centre, Free Area Estate in Nakuru Town East Constituency and has been in existence for the last four years. The group consists of eleven members, who are young entrepreneurs in Nakuru Town, who have come together to undertake a venture of supplying milk in Nakuru Town and its environs.

They started their journey with Uwezo Fund in 2014 when they successfully applied and received their first allocation of ninety thousand shillings (90,000). The loan helped the group to venture into table banking through which individual members have been able to access loans to boost their business. Generally, the Nakuru Milk Traders Youth group has been empowered by the Uwezo Fund to expand its operational area to other parts of Nakuru County.



Figure 1 Charles, a young entrepreneur and Member of Nakuru Milk Traders at work in Shabaab Area

Even more, the group is looking forward to their next allocation to expand that will go a long way in facilitating their ambition to further expand their businesses. One of the success factors is their commitment not only to their individual goals ventures but also the group's vision. For instance, the group members meet every Wednesday to review their performance and agree on the next course of action..



3.0. WOMEN ENTERPRISE FUND

Women Enterprise Fund is a semi-autonomous government agency established in August 2007 to provide accessible and affordable credit to support women expand or start businesses for wealth and employment creation.

The fund also provides support services such as capacity building, marketing, promotion of linkages and infrastructure support. It is a flagship project under the social pillar in Vision 2030 and therefore a demonstration of then Kenyan government to the realization of the Gender equality and Women Empowerment that was in the Millennium Development Goals (3)

3.0.1. Types of Loans

1. Tuinuke loan
2. Jiimarishe loan

A. Tuinuke Loan

Tuinuke loan is a loan product offered at the constituency level or otherwise known as the Constituency Women Enterprise Scheme (CWES). It is given out through registered women groups interested in starting or expanding new businesses.

Features

- Groups must be a registered self-help group of 10 members and above comprising of 100% women or 70% women and 30% men.
- All leadership positions and account signatories must be held by women.
- Groups must have an account in a Bank/SACCO/FOSA/Deposit Taking Microfinance (DTM) and must have been in existence for at least three months.
- Groups must be trained on business management skills by the WEF officers as prerequisite for the loan application.
- The loan is interest free with only 5% administrative fee and is repayable with a grace period of 2-1 months depending on amounts
- Graduation principles applies 1st loan amount is 100, 000 and 2nd loan amount is 200,000 and a 3rd loan 350,000 and maximum amount is 500,000.

B. Jiimarishe Loan

This is the financial intermediary partner's channel. The fund currently has 37 financial intermediaries spread across the 47 counties. These institutions have technical capacity to do financial intermediation beyond credit. Women clients require savings, money transfer, financial advisory services and micro insurance products that WEF does not offer.

Features

- Loan is given to individual women, self-help groups or companies owned by women
- Affordable rates of interest at 8 % per annum on reducing balance
- Repayment period is maximum of 36 months
- Maximum amount per borrower is Kshs 2,000,000 repayable in 3years. Flexible security differs depending on financial intermediary.

Note

As an incubator fund, it is important that women get acquainted to such formal players because once they outgrow the subsidized loans they will play the open market league. This is the ultimate goal of these intervention-Nurture women from exclusion to inclusion in the formal sector.

3.1. WOMEN ENTERPRISE FUND SUCCESS STORIES

3.1.1.BARAKA MWARIKI II WOMEN GROUP

Baraka Mwariki II Women Group is a Women Group Comprising of 17 members all of whom are women. The group is located in Lanet Division, Mwariki B Sub Location in Nakuru Town East Constituency.



The group engages in a number of activities including table banking, Juice making, basketry, handbags, flower Vessels, tables mats, ornaments e.t.c

The group first applied for the WEF in the year 2012 and were able to repay with ease. Since then their enterprises have continuously grown and so is their relationship with Women Enterprise Fund. The group is currently at the 4th Loan cycle of Ksh. 350,000.

Individually the members have benefitted from the loans through table banking and their standards of living have improved.



3.1.2. OASIS WOMEN GROUP

Oasis women group comprises of 15 members all of whom are women. The group is located in Bondeni location and also runs a business at the Nakuru town center. The group first applied for the Women Enterprise Fund in February 2015.



The group engages in table banking and has demonstrated remarkable progress through their capacity to repay the loan. The group also deals in designer handbags, necklaces, bangles, shoes, sandals, dresses e.t.c. With the intervention of Women Enterprise Fund, Oasis Women Group has achieved a lot including exporting their products and stocking shop in town with a variety of products.





3.2. SISTERHOOD BLIND WOMEN GROUP

Sisterhood blind women group is a women group comprising of 10 visually impaired members. The group is located in Lanet location in Nakuru Town Constituency. The group first applied for the WEF in March 2013. The fund enabled them to bring their dream of venturing into table banking into a reality. The group also started producing detergents, ornaments and custom-made household accessories such as mats, dustbins and baskets

Having successfully repaid their first loan, they applied and secured a second one which they are currently repaying. The group has also received ksh.150,000 under the Women Enterprise Fund Corporate Social Responsibility activities to facilitate in buying sewing machines and dyeing materials.. Indeed sisterhood Women Group has achieved a lot and has become a role model for other similar groups.

Members of Sisterhood Women Group will forever be grateful to the Women Enterprise Fund, because since they started their partnership, their lives have never been the same. They can attest that their standards of living have greatly improved.



4.0. PERSONS WITH SEVERE DISABILITY CASH TRANSFER (PWSD-CT) PROGRAMME

4.1 BACKGROUND

The Persons with Severe Disabilities Cash Transfer (PWSD-CT) Programme is a fully funded Government of Kenya project, launched in June 2011.

The programme targets persons with severe disabilities including adults and children who depend on full time support of a care giver.

PWSD-CT programme seeks to enhance the capacities of care givers through the cash transfers and as such, improve the livelihoods of persons with severe disabilities while at the same time mitigating the negative impact of disability on house- holds.

4.1.2. OBJECTIVES

- To strengthen the capacities of parents and children with disabilities,
- Improve the livelihoods of parents and children with disabilities,
- Alleviate integrated poverty among parents and children with disabilities.

Current Coverage

PWSD-CT is a national programme that covers beneficiaries in all the constituencies. Currently the programme reaches 14,700 beneficiaries, taking care of 1.1% out of 1,330,312 persons with disabilities in the country.

Amount Paid

The PWSD-CT pays KES 2,000 per house hold per month delivered every two months.

Where to collect payments (Payment points)

At the moment, payments are made through the Postal Corporation of Kenya. The agent has country wide representation making it possible for beneficiaries to accessible pay points nationally.

Conditions for Payments

Caregivers can collect their payments within 10 working days from the date of the commencement payment

Payments are only made on production of a valid and original national identity card.

Who is Eligible?

Households with a person with severe disability and who needs:

- ❖ Permanent care including feeding, toiletry, protection from danger from them- selves and from other persons and the environment and thus, require intensive support on a daily basis.

Other Eligibility Conditions:

Besides disability, other conditions for eligibility apply as follows:

- Must be poor
- Beneficiary/household must not be enrolled in any other Cash Transfer programme
- A member of the household must not be receiving any pension and/or regular income
- No member of the household is in any gainful employment

When Cash is not Collected

When a beneficiary fails to collect his/her cash for three consecutive payments (i.e. 6 months) without a valid explanation, payment to such a beneficiary is stopped immediately.

Exiting the Programme

A beneficiary may exit or be exited from the programme under the following conditions:

- Where the economic condition of the household is considered to have improved
- When a household voluntarily chooses to withdraw from the programme
- When it is proved that a household has given false information to benefit from the programme, (household made to exit immediately)
- If the beneficiary does not collect his/her cash for two consecutive payments i.e. 4 months and no valid reason is given for this act.
- When the beneficiary changes locations
- When the person with severe disability dies, in which case, the household continues to receive the cash for the next three payments only, after which they are required to exit the programme.

Complaints Procedure

Beneficiaries and other members of the public may channel their complaints through the following channels at different levels:

The National Social Protection Secretariat,

P.O Box 16936-00100, Nairobi

Tel: 2723011; 0772092971; 0735564408

E-mail: socialprotectionke@gmail.com

Orphaned and Vulnerable Children Secretariat

P.O Box 46205-00100, Nairobi

Electricity House, 6th Flr Door No.1 (entry next Standard Bank)

Toll Free No: 0800-720035

Tel: 0722 528 825, 0703 830 957

E-Mail:ovckenya@yahoo.com

The Department of Gender and Social Development/Department of Children Services

P.O Box 16936-00100, Nairobi

Tel: 2727980/1

District Gender and Social Development Officer

National Social Protection Secretariat

ACK Parking Silo, 9th Floor

Bishop Road

P.O. Box 16936

00100 Nairobi

Phone: 020-2723011

Or the nearest:

County Gender and Social Development officer

5.0. OLDER PERSONS CASH TRANSFER (OPCT) PROGRAM

5.1. BACKGROUND

The Older Persons Cash Transfer (OPCT) Program was started in 2007. It is funded by the Government of Kenya.

The programme aims to provide regular and predictable cash transfer to poor and vulnerable older persons (65 years and above) in identified deserving households.

The programme was piloted in 3 districts, starting with Thika and Nyando, rolling out later in and Busia, under the Rapid Response Initiative (RRI) 2007.

Amount Paid

The OPCT pays KES 2,000 per household per month delivered every two months.

Current Coverage

In 2009, the Programme was scaled-up to cover 44 districts and 33,000 households, each receiving KES 1,500 a month.

At this stage, It covered 100 households in the three districts with a cash transfer of KES 1000 a month delivered bi-monthly

The government enhanced funding in 2012/2013 financial year to KES 1.5 billion

Beneficiaries this financial year have increased to 59,000 up from 36,036 in 2011/2013 financial year.

It now has over 5.2 % out of 1,132,273 older people over 65 years of age

Who is Eligible?

OPCT programme covers older persons who have attained the age of 65 and above.

Other eligibility conditions are highlighted below:

- Must be poor and vulnerable
- Beneficiary/Household must not be enrolled in any other Cash Transfer programme
- A member of the household must not be receiving any pension and/or regular income
- A member of the household must not be in any gainful employment

Where to collect Payments (Payment Points)

Currently, payments for this programme are made through the Postal Corporation of Kenya. This agent has country wide representation making it possible for beneficiaries to access pay points nationally.

Payment Conditions

- Beneficiaries can collect their payments within 10 days from the date of commencement of payment.
- Payments are only made to the beneficiary or the care giver on production of an original national identity card.

When Cash is not Collected

When a beneficiary fails to collect his/her cash for three consecutive payments (i.e. 6 months) without a valid explanation, payment to such a beneficiary is stopped immediately.

Exiting the Fund

A beneficiary may exit or be exited from the programme under the following conditions:

- Where the economic condition of the household is considered to have improved
- When a household voluntarily chooses to withdraw from the programme
- When it is proved that a household has given false information to benefit from the programme, (household made to exit immediately).
- If the beneficiary fails to collect his/her cash for three consecutive payments i.e. 6 months with no valid explanation

Complaints Procedure

Beneficiaries and other members of the public may channel their complaints, grievances or comments through any of the following channels located in local and national levels:

The National Social Protection Secretariat,

P.O Box 16936-00100, Nairobi

Tel: 2723011; 0772092971; 0735564408

Email: socialprotectionke@gmail.com

The Department of Gender and Social Development/ Department of Children Services

P.O Box 16936-00100, Nairobi

Tel: 2727980/1

Orphaned and Vulnerable Children Secretariat

Electricity House, 6th Flr Door No.1 (entry next

Standard Bank) P.O Box 46205-00100, Nairobi

Toll Free No: 0800-720035

Tel: 0722 528 825, 0703 830 957

E-Mail:ovckenya@yahoo.com

Hewlett-Packard Company

Protection Secretariat

ACK Parking Silo, 9th Floor

Bishop Road

P.O. Box 16936 00100 Nairobi

Phone: 020-2723011

E-mail: socialprotectionke@gmail.com

District Gender and Social Development Committee,
District treasury or the Post Office.

Or nearest:

County Gender and Social Development officer

District Gender and Social Development officer

County Children Officer

District Children Officer

6.0. MINISTRY OF LABOUR, SOCIAL SECURITIES AND SERVICES

DEPATMENT OF SOCIAL SERVICES

Programs

A. Community Development Program

Activities

1. Group registration;
 - Self Help Groups
 - Women Groups
 - Youth Groups
 - Community based programs

No	Type of group	Registration fee	Renewal fee	Replacement fee
1	Self Help Groups	1000	200 per year	1000
2	Women group	1000	200 per year	1000
3	Youth group	1000	200 per year	1000
4	Community Based Organization	5000	500 per year	2500

Requirements

- ✓ Minutes of the group showing agreement to registrar as a group.
 - ✓ Constitution/group rules
 - ✓ List of members with phone numbers and signatures.
 - ✓ Registration forms
2. Group conflict resolutions

B. Social welfare Program

1. Cash transfer program

- Persons with disabilities
- Older person's cash transfer program

2. Census of persons with all forms of disabilities

This is conducted together with the National Council for Persons with Disabilities (NCPWD) and other stakeholders such as the Kenya Councils of Imams and Ulamaa

Activities

- General counseling and creating awareness on HIV to the community
- Home-based care to PLHIVs- bedridden cases
- PMTCT to the community as a whole
- Establishment of IGAs for the guardians of OVCs and supporting them to open Bank Accounts for sustainability purposes
- Payment of school fees to OVCs in Secondary schools and Vocational training institutions, Referrals on Health issues, registration of persons, Children's Rights
- Assistance to support groups in terms of group organizing, table banking, and life skills e.g. Dressmaking, computers skills etc.
- Provision and supply of Personal effects to OVCs e.g. uniforms, shoes etc.
- Provision of free medical services at centralized health facilities
- Basic training for CHV
- Provision of tools of trade e.g. sewing machines

Contact Person- Program Manager

Isaac Mahmud- 0722 780 958

❖ **Association of Persons with Disabilities of Kenya**

Activities

- Home visits for cases of the disabled
- Physical therapy for PWDs
- Assistive devices like wheelchairs, white cane, etc.

❖ **National Council of Persons with Disabilities (NCPWD)**

Activities

- Grants to group and institutions of the or for the disabled

❖ **National Fund for PWDs (NFDK)**

Activities

- Tools of trade to individual PWD
- Revolving fund or grants to groups of and for PWDs
- Assistive devices such wheelchairs, white cane, etc.
- Issuance of IDs to PWDs
- Bursaries for PWDs
- Revolving Fund/Grants to groups of PWDs
- Assistive devices such as wheel chairs and white sticks etc.
- Infrastructural development funds for institutions or groups to make their environment disability friendly- e.g. Construction of ramps, toilet etc.

❖ **Kenya Union of the Blind**

- Issues of the blind

❖ **Deaf Initiative Network of Kenya (DINET)**

- Training on sign language and other issues related to the deaf community.

Cross-cutting requirements

- ❖ **Organising:** Coming together based on common goal/ Shared vision
- ❖ **Registration:** All fund accessible only to groups that are registered with the social service department
- ❖ **Effective Group Management:** Regular meetings, documentation of group meetings (minutes) and achievements is key to **missing text???????**
- ❖ **Effort:** The groups should demonstrate ability to repay i.e. through a unique / marketable business ideas.
- ❖ **Follow up:** Upon presenting their application, it is important for groups to follow up. In case of delays or denial, the groups should find out the underlying causes and respond appropriately.
- ❖ **Faithfulness:** Once successful in their application, the group members should stick to their objectives and repay the loan as expected. Consistency in repayment of previous loans is a key requirement for accessing more funds.

The call to action:

It is upon Youth, women and PWDs to:

1. Form groups based on shared vision/ common objectives
2. Register groups and companies with the relevant government departments
3. Seek more information, including advice, from relevant department mentions above
i.e. **missing text???????**
4. Identify creative business ideas and apply for the appropriate fund.
5. Manage the funds prudently

References:

1. www.youthfund.go.ke
2. www.wef.co.ke
3. www.uwezo.go.ke

Key Contacts

1. Youth Enterprise Development Fund

Contact Information:

Head Office,

8th floor, National bank of Kenya buidinnig

Harambee Avenue

P.O Box 48610-00100

Nairobi

Email: info@youthfund.go.ke

Web: www.youthfund.go.ke

Regional Office

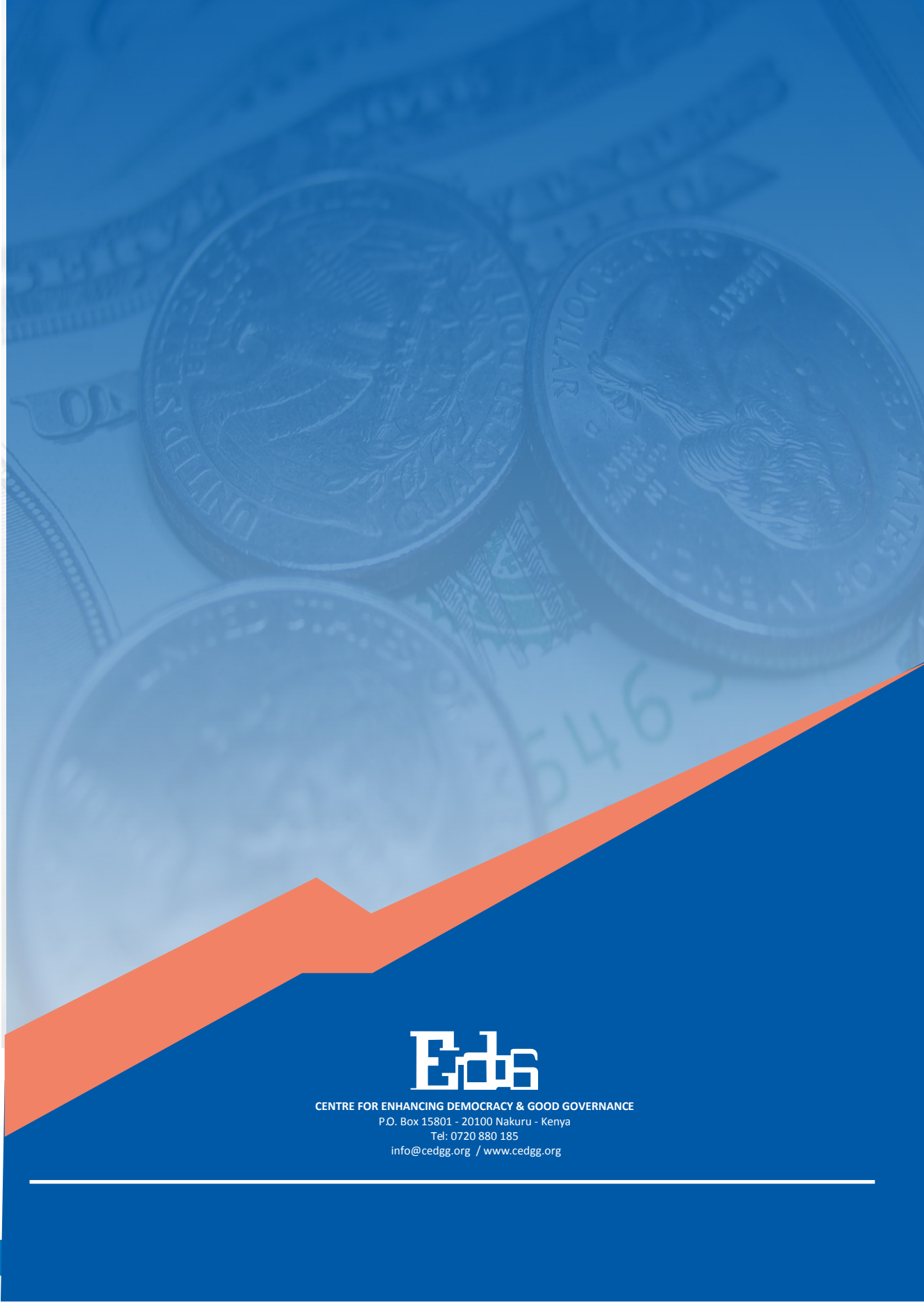
8th floor, Highway Towers, Room 541

Mburu Gichua Avenue

Nakuru

2. Women Enterprise Development Fund

3. National Council for Persons with Disabilities



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